

MEETING: CVEC BOARD OF DIRECTORS

Wednesday, February 17, 2010
3:45 p.m., Northfield Senior Center, Room 106

1. Call to Order/Changes to the Agenda
2. Approval of Minutes: January 13, 2010
3. CVEC Calendary--2010
 - A. End of Winter Session: February 26th
 - B. Registration Begins for Spring Session: February 22nd
 - C. Spring Session Begins: March 22nd
 - D. Next Board Meeting: March 17th
4. Board Updates
 - A. Registration--David
 - B. Curriculum--Jim
 - C. Publicity--Ed
 - D. Finance--Judy and Barb
 - E. Nominating: Committee Members (Joan; Molly; Liz)
 - Joan--Overview
 - Molly--Job Descriptions Note: Please have your copies for reference, questions, etc.
 - Liz--CVEC Board Slate Note: Liz will supply an up-to-date slate (a work yet-in progress) Additional names as possible candidates welcomed
5. Discussion/Motion Items
 - A. Discussion/Appointment Nominating Committee Member From the CVEC Board Note: This year your Chair served as the Board's representative on this four person committee, three of whom came from the general membership of this organization. The Board needs to have one of its members serve on this committee. Its charge is to present to the Board the 2011 slate of Board members and its officers for the May 1, 2011, membership meeting.
 - B. Discussion/Report Executive Director Job Search
 - C. Discussion/Motion to Accept 2010-2011 CVEC Calendar
 - D. Discussion Recommendations from the Finance Committee

(1) CVEC should implement on-line contributions. For now, this will be done

by placing a link on the CVEC webpage to GiveMN. If, in the future, administrative fees are deducted from donations, CVEC should review the use of on-line contributions.

(2) If the CVEC Board approves the previous recommendation, the possibility of on-line donations should be announced via e-mail, the CVEC brochure, and the newsletter.

Note: The Chair will first read the background information supplied with these two recommendations prior to opening the floor for discussion. A formal vote on these recommendations will be taken at our March, 2010, Board meeting.

E. Motion to revise Article 9.1 **Note:** The following contain the revisions offered by the Board at our January, 2010, meeting.

9.1. The Board appoints the CVEC Staff for indefinite terms. They receive an annual honorarium set each year by the Board. The CVEC Staff—Executive Director; Finance Director; Curriculum Director; Operations Director—conducts the administration of the CVEC. In recognition of their services, the Executive Director receives an annual honorarium of \$2000, the Finance Director, \$2000, the Curriculum Director, \$2000, and the Operations Director, \$2000.

The CVEC Staff are non-voting members of the Board. The Executive Director is in office at the will of the Board and can be dismissed or appointed at any time by a majority vote of the Board. The other Staff members can be dismissed or appointed only by joint agreement of the Executive Director and the Board. The Executive Director will conduct annual performance reviews of the other Staff members.

8.2. The officers of the Board (President; Vice-President; Treasurer; Secretary) and the Executive Director serve as members of the Executive Committee. The Executive Director is a non-voting member. Except for the power to amend the Articles of Incorporation and Bylaws, the Executive Committee has all of the powers and authority of the Board in the intervals between meetings of the Board subject to the direction and control of the Board.

6. Spring Meeting: May 2nd at St. John's Lutheran Focus: Thoughts and Ideas

7. Executive Director's Comments—Bill

8. Closing Comments—Jon

9. Adjourn

Reminders: 1) Bring this agenda 2) Bring Board member and officer descriptions

Agenda Item for February 17, 2010 CVEC Board Meeting

The members of the CVEC finance committee recommend the following:

(1) CVEC should implement on-line contributions. For now, this will be done by placing a link on the CVEC webpage to GiveMN. If, in the future, administrative fees are deducted from donations, CVEC should review the use of on-line contributions.

(2) If the CVEC board approves the previous recommendation, the possibility of online donations should be announced via email, the CVEC brochure and the newsletter.

BACKGROUND: Without any publicity from CVEC, 4 people donated a total of \$160 to CVEC through GiveMN during the November Give to the Max day. GiveMN uses Network for Good to process donations securely. Bill Carlson has information on how CVEC could implement on-line contributions to CVEC by placing on its webpage a link to GiveMN. Network for Good would combine all CVEC donations during a month into one payment and send the payment together with donor information to CVEC. The transaction fees charged by Network for Good (currently 4.75%) are paid for by GiveMN so that CVEC would receive 100% of the donation. To see a graphic explaining the process, go to the site: