

Cannon Valley Elder Collegium

Board Minutes, 5/16/2012

The Board of Directors of CVEC met at the Northfield Senior Center on May 16, 2012. A quorum being present, Board Chair ReJean Schulte called the meeting to order at 3:55 P.M.

1. An agenda having been circulated to the members of the Board prior to the meeting, Board Chair Schulte asked the Board to approve the agenda, with minor changes to the order of presentation and with the addition of a motion to fill a vacancy on the Board. Upon motion duly made and seconded, the agenda was approved unanimously with such changes.
2. The next order of business was to welcome Mary Emery to the Board. Mary briefly discussed her career and interest in CVEC. Later in the meeting, Gary Wicks was also welcomed to the Board and he, also, briefly introduced himself to the Board. Dick Crouter was elected to the Board at the annual members' meeting, but he was overseas and did not attend the Board meeting.
3. Next Jim Holden, speaking for the Nominating Committee, said that there was a three-year term vacancy in the Board, and that the Nominating Committee recommended that the Board appoint Mike Harper to fill the vacancy. Upon motion duly made, seconded and unanimously approved, Mike Harper was appointed to the Board, his term to expire at the annual members' meeting in 2015.
4. Board Chair Schulte next asked that the minutes of the April meeting of the Board be approved in the form posted to the CVEC website prior to the meeting. Dave Halsor recommended two revisions relating to the scholarship policy. A motion to approve the Minutes in the form circulated but with the suggested changes, was duly made, seconded and approved unanimously. The revised scholarship policy will be filed with the policies of CVEC.
5. Executive Director Ed Lufkin's report was brief and upbeat. He said that the past academic year had been "fulfilling," and that he guessed all the Board members were looking forward to the summer break, as he was. He cautioned, however, that "flexible" CVEC course offerings are

scheduled for the summer, and that Board members may be asked to help as and when the need for help with the courses arises.

6. Operations Director Dave Halsor reported that a record number of students took spring trimester courses. The total number of registrations for the full 2011-2012 academic year was also a record. The record enrollments were achieved even though the number of courses offered remained the same as in past years, and even though some of the courses were repeats. Dave mentioned that Emily Urness' "Write Your Life" students' memoirs had been compiled into a short book, copies of which were available for the Board members. The book was financed largely by students, with \$50 of support from CVEC, approved by Executive Director Ed Lufkin under his general authority to approve expenditures. Several Board members informally signified their approval of the expenditure and expressed the hope that the book might be used in connection with publicity.
7. Curriculum Committee Chair Jim McDonnell reported that the schedule of fall courses reported to the membership remained unchanged, but with minor tweaks. A "tweaked" schedule was circulated to the Board members. Due to the full schedule, Jim had to turn down one faculty offer to teach a course; this was the first time this has happened during Jim's tenure.
8. Jim McDonnell then said that he had received a request for reimbursement of automobile travel expenses from an out-of-town instructor. After some discussion, the Board asked Dave Halsor and Mike Harper to suggest a policy for reimbursement of out-of-town instructors' travel expenses, to be presented at the September Board meeting.
9. Rich Noer and Jim McDonnell then discussed the summer film festival course, for which planning is well under way. Carleton has agreed to co-sponsor four films, to be shown free of charge on consecutive Tuesday evenings during July. CVEC's class will consist of a discussion or lecture to be held at the Weitz Center cinema on each Wednesday morning following a film, with a different facilitator to conduct each CVEC session. The cost for the course will be \$25 per student. There was a discussion of the film offerings, identity of the facilitators, publicity and "target" audience, all of which the Board left in the capable

hands of Rich, Jim, and the other friends who have been helping with the project.

10. Rich Noer and Finance Director Barbara Jenkins gave a brief report on behalf of the Finance Committee. Rich had circulated a form to the Board by email prior to the meeting, rather grandly titled, "State of Minnesota Charitable Organization Initial Registration & Annual Report Form." Before Rich and Ed Lufkin can sign the form, the Board must review and approve it; Rich asked the Board to adopt a resolution of approval, and following very brief discussion, a resolution of approval was moved, seconded and unanimously approved.
11. Board Chair Schulte asked Board members to help if called upon in connection with the summer Film Festival. She also thanked Jon Rondestvedt and others who had helped with the annual members' meeting. Ed Lufkin noted that a long-time member, faculty member and Board member had said that the meeting was the "most efficient" such meeting ever. ReJean reminded the Board of the need to develop a process for replacing CVEC staff when they choose to step away from their positions. She invited interested Board members to meet with her over the summer to explore how successors might be identified to assure an orderly transition.
12. Bruce Roberts discussed "Idea Harvest," especially the results of a meeting he and other CVEC representatives had with representatives of Bethel Church. He noted that only a very small percentage of the about 300 over-50 church members have taken courses with CVEC, and that one reason appears to be that many seniors are put off by the "college professors" whom they associate with CVEC, and are afraid they'll be "put on the spot" if they take CVEC's college level courses. Bruce's purpose in pursuing "Idea Harvest" is to engage with seniors who may be shy about participation, but whose lives, he thinks, would be enriched by their participation. A first "general" meeting between his "Idea Harvest" group and Bethel Church seniors will be scheduled for the fall.
13. Board Chair Schulte expressed appreciation for the hard work and dedication of all Board members this year. She wished everyone a wonderful summer and said she looked forward to reconvening in the fall.

14. Upon motion duly made and seconded and without discussion, the meeting was adjourned at 5:10 P.M.

Respectfully submitted

Michael H. Harper, Jr.
Secretary