

CVEC Board Meeting 8/5/99

The CVEC Board met at 9:30 at the Northfield Senior Center. Attending: Ron Ronning, Bob Ballentine, James Reiley, Ruth Dahl, Bill Woehrlin, Keith Anderson, and Bev Anderson.

Minutes: were read from 7/6/99.

Treasury: As of July 30, 1999 the bank balance was \$15,069.58.

Budget for 99-00: Keith Anderson moved that the proposed budget be accepted. Ron Ronning seconded. Motion carried.

Old Business: Ruth Dahl moved that the amendments to by-laws 2.4 and 4.4 previously discussed be adopted. Bill Woehrlin seconded. Motion carried. (Changes underlined)

2.4 Course stipends will be paid within one week of completion of each course. The full honorarium of \$500 per course is paid when five or more students enroll. If fewer than five enroll, the instructors may cancel. If fewer than five, and the course is offered, the honorarium will be \$50 per student. If substitute instructors are needed, they will be paid on a pro-rated basis from the instructor's stipend.

4.4 added: CVEC's fiscal year begins July 1st and ends June 30th of the following year.

A discussion about what are reasonable costs for class materials came up. As this came from an individual situation, it was felt that instructors generally had been keeping materials to a reasonable cost. It would be good, however, for the instructors to let their classes know that, just as scholarships are available for tuition, there is also scholarship money available for materials for students who might need it.

Materials that instructors might need to have copied for a particular class may be done at St. Olaf. There is a special CVEC account there for this purpose. These materials would be shared with the classes without charge.

New Business:

- Ruth Dahl described the Abondia program planned for next spring. Brooke Portmann is planning it around American ballads and hymns. It would be a three-week series, again a cooperative between Abondia, CVEC, and the Food Shelf. Bill Woehrlin moved that we again co-sponsor this event. Keith Anderson seconded. Motion carried.
- Southeastern Minnesota School of the Arts charter school: Bev Anderson moved that we support continued exploration of the concept of intergenerational connections within this charter school. Ron and Bettye Ronning will represent CVEC with this. Bill Woehrlin seconded. Motion carried.
- Carleton Lecture Series: Carleton has committed to funding this as an annual event. Keith Anderson moved that we again co-sponsor this event and that an information sheet be sent to our membership with the fall brochure. Jim Reiley seconded. Motion carried.
- Fall Term Brochure and Posters: The brochure will be sent out on Friday. Ruth Dahl will get an article in to the *Northfield News* for publication next week.

- Winter Course: Bardwell Smith found it necessary to cancel his winter term course so a replacement for winter will need to be found. *It will be Sherlock Holmes*
- Formalize course & instructor list: Lists of Carleton and St Olaf retired faculty and descriptions of courses they would like to teach will be continue to be compiled. Also a call for instructors and course descriptions will go out in the *Northfield News* (sometime in January) for others interested in teaching.
- Outreach: Keith presented programs at two Kiwanis meetings in Red Wing last Thursday. There were over 100 members there and the information was well received. This fall, two CVEC classes will also be taught in Red Wing under their community ed office.
- Meeting Dates: It was felt that it would be helpful if we set up the CVEC Board meeting for the same day each month. (First Wednesday, etc.) Some members had trouble with Thursday am and Bob will check with members not here today to see if Wednesdays or another time would be better for them.
- Publicity: The article in *Good Housekeeping* will be in the September issue due out the middle of August. A photographer for *Modern Maturity* was here this week to take photos for an article coming out soon.

Executive Committee Report: recommended policy on co-sponsoring programs and sharing CVEC's Newsletter and/or mailing list.

The newsletter is addressed under by-law 5.3, third paragraph. It was felt the present wording was sufficient.

The co-sponsoring question led to proposed changes in by-law 3.5:

from: Special programs which require co-sponsorship will be presented to the Board for approval.

to: Special programs which request co-sponsorship with CVEC will be presented to the Board for review on a case-by-case basis.

It was felt that requests needed to be looked at individually and that having too specific a policy might become limiting. We will continue to be sure that CVEC is not duplicating another organization's programs. There will be a second reading and vote of by-law 3.5 at the next Board meeting.

Next meeting: will be held at Northfield Parkview West at 9:30 on September 1, 1999.

Adjournment: Moved by Bill Woehrlin. Seconded by Ruth Dahl. Motion carried.

Respectfully submitted by Bev Anderson