

Cannon Valley Elder Collegium Board Minutes, April 20, 2016

The Board of Directors of CVEC met at the Northfield Senior Center on April 20, 2016. Board members Jean Haslett, Dan Van Tassel, Randy Cox, Jerry Mohrig, ReJean Schulte, Peg Morrison, Joan Drenth, Phil Eaves, Mary Emery, Ed Lufkin, Eric Nelson, Dale Talley, Anne Aby, JoEllen Schulz and Mike Harper were present. A quorum being present, Board Chair Jerry Mohrig called the meeting to order at 3:45 P.M.

1. The meeting agenda had been circulated to the members of the Board prior to the meeting. Jerry asked that election of a Board member to the Nominating Committee be added to the agenda and then asked if there were any other additions or changes to the agenda. There were no further suggestions for additions or changes.
2. Jerry next asked that the Minutes of the March 16, 2016 meeting of the Board be approved in the form previously circulated by email. A motion to approve the March Board Minutes in the form circulated was duly made, seconded and approved unanimously.
3. Executive Director Rich Noer said that he had authorized expenditures of \$203 for two new Pocketalkers and \$217 for “dongles” for the new AV Rover. These were within his authorization to spend up to \$500 between Board meetings, and did not require ratification by the Board. Rich also reported that at his request, the Senior Center Board adopted a resolution affirming their intent to maintain their partnership with CVEC for a period of at least ten years (the expected lifetime of the AV Rover unit). A copy of the resolution is attached to these Minutes.
4. Operations Director Dale Sommers circulated evaluation forms to Board members who had agreed previously to take them to spring classes. He asked for volunteers to deliver evaluation forms to some classes that were not already covered. Dale then discussed registration numbers for the academic year. 2015-2016 was the first academic year in which 220 or more students were registered for each term. 90 new students were among the registrants. Registrations were up 6.5% for the year, compared with the previous year. As discussed previously, this

success is leading to capacity problems, in connection with which the Board will be asked to approve a policy change later in the meeting.

5. The Calendar for the 2016 – 2017 academic year had been circulated prior to the meeting. After a brief discussion, a motion to approve the Calendar in the form circulated was duly made, seconded and approved unanimously.
6. ReJean Schulte discussed the May 2016 annual meeting. ReJean circulated a sign-up list of jobs and reported that Richard Schulte will be the featured speaker. Then she circulated a brief reminder of the meeting for use when Board members or instructors mention the meeting in class.
7. JoEllen Schulz talked about a CVEC story that recently appeared “above the fold” in the Faribault paper. The story was favorable to CVEC, and included a little about the history of CVEC. JoEllen reported that CVEC hopes to offer two courses in Faribault each term next year. This year, just over half of the students registered for courses in Faribault were from Faribault, demonstrating that Northfielders are taking advantage of classes there.
8. Jerry said that the Bylaws require one Board member to be elected by the Board to serve on the Nominating Committee. Phil Eaves was willing to continue in that capacity, and upon motion duly made and seconded and unanimously approved, Phil was elected to another one-year term on the Nominating Committee.
9. Jerry then raised two issues affecting the Policy Manual. A change to Section 5.3, regarding class size, had been circulated before the meeting and discussed at the March meeting. Upon motion duly made, seconded and unanimously approved, Section 5.3 was amended. The text of the newly amended section is attached to these minutes.
10. The second proposal, brought to the Board by the Executive Committee, was to revise Section 4.2 of the Policy Manual, regarding honoraria, to provide that an instructor’s honorarium for teaching an eight-week course would be \$600. Arguments in favor of the proposal were presented by Rich and Jerry. They were met with opposition from four Board members, while some others argued in favor of the proposal.

After a spirited discussion, Jerry agreed to raise the matter again at the May Executive Committee meeting, then bring it back to the Board for discussion and decision at the May meeting.

11. Rich reported that Kathy Sommers has agreed to accept the position of Finance Director upon the retirement of Barb Jenkins at the end of the next academic year. Kathy will “shadow” Barb during January through June, 2017, and will be paid \$500 during that period of transition. Kathy will commit to serve only for the 2017 – 2018 academic year. During Kathy’s first year on the job, the Board will be considering possible reallocation of staff jobs, changes to staff compensation and related matters. Upon motion duly made and seconded, Kathy’s hiring on these terms was unanimously approved.

The meeting was adjourned at 5:00 PM.

Respectfully submitted,

Michael H. Harper, Jr., Secretary

Northfield Senior Citizens, Inc.

Minutes: Northfield Senior Citizens, Inc. Board of Directors meeting, January 28, 2016

Directors present: Nancy Ashmore, Bernard Borene, Tom Brawley, Gerry Gengenbach, Bill Gruszewski, Marvin Kormann, Greg Smith, Richard Jackson, Dan VanTassel, Bob Craig, Elizabeth Olson, Beth Endert

Absent: Jerry Gehler, Duane Everson

Staff present: Lynne Pederson, Patsy Dew

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4. NEW BUSINESS

Board Resolution: In helping Cannon Valley Elder Collegium (CVEC) plan for future operations, and in view of the long and close relationship between CVEC and the Northfield Senior Center (NSC), the Board of NSC affirms their intent to maintain this partnership for a period of at least ten years (the expected lifetime of the new audio-visual unit that CVEC plans to purchase for their NSC classroom use). Resolution passed unanimously.