

Cannon Valley Elder Collegium Board Minutes, May 18, 2016

The Board of Directors of CVEC met at the Northfield Senior Center on May 18, 2016. Board members Jean Haslett, Dan Van Tassel, Randy Cox, Jerry Mohrig, ReJean Schulte, Peg Morrison, Joan Drenth, Phil Eaves, Mary Emery, Ed Lufkin, Eric Nelson, Dale Talley, Anne Aby, JoEllen Schulz and Mike Harper were present. A quorum being present, Board Chair Jerry Mohrig called the meeting to order at 3:45 P.M.

1. The meeting agenda had been circulated to the members of the Board prior to the meeting. There were no suggestions for changes or additions to the agenda.
2. Jerry next asked that the Minutes of the April 20, 2016 meeting of the Board be approved in the form previously circulated by email. A motion to approve the April Board Minutes in the form circulated was duly made, seconded and approved unanimously.
3. Next, Jerry asked that the minutes of the 2016 annual meeting of the members be approved. ReJean Schulte said that Phil Eaves' name should be added to the names of the annual meeting committee. A motion to approve the annual meeting minutes in the form circulated, but with Phil's name added, was duly made, seconded and approved unanimously.
4. Jerry then introduced Steve Kelly and welcomed him to the Board. Jerry thanked ReJean for her years of service on the Board, and ReJean responded with a gracious speech in praise of CVEC and its Board.
5. Executive Director Rich Noer said that he had no formal report. He noted, though, that casters had been added to the tables in Room 106, raising the tables' height but making their configuration to suit instructors' preferences much easier.
6. A new roster of the Board had been circulated before the meeting. Operations Director Dale Sommers noted that the committee roster will be circulated before the September Board meeting, when assignments have been finalized. Board members should keep the new Board roster, which will not be circulated again.

7. Curriculum Director Ed Langerak reported that the Curriculum Committee had met and voted to approve the list of Fall 2016 courses that had been circulated at the annual membership meeting. Several members of the Board spoke positively about the courses, noting their diversity and potential interest.
8. Treasurer Peg Morrison had no financial report.
9. ReJean spoke about the recent annual membership meeting. She noted how the format has evolved in recent years. She said that the addition of a social hour before the formal meeting and the elimination of instructors' discussions of fall courses had made the meeting more attractive to members. Jerry praised Richard Schulte's speech at the meeting and otherwise agreed with ReJean's comments. But he said that even with the improved format, CVEC isn't attracting more members to the meeting. A brief discussion followed, especially regarding how the attendance could be improved. One suggestion was that it should be held earlier in the year, when people won't be tempted to stay away and enjoy the weather. No definitive answers were offered, and Jerry asked the members of the Board to think about how to improve attendance at the meeting over the summer.
10. Rich reported on a proposed Bylaw revision that would, if adopted, provide for the immediate past Chair of the Board to be a member of the Executive Committee. This revision is intended to aid in maintaining continuity on this important committee and on the Board. A copy of the proposed Bylaw provision is attached to these Minutes. A final vote on the revision will be taken at the September meeting.
11. Another proposal, brought to the Board by the Executive Committee, was to revise Section 4.2 of the Policy Manual, regarding honoraria, to provide that an instructor's honorarium for teaching an eight-week course would be \$750. A spirited discussion followed, with no decision reached. Jerry agreed to raise the matter again at summer Executive Committee meetings, then bring it back to the Board for discussion and decision at the September Board meeting.

The meeting was adjourned at 5:00 PM.

Respectfully submitted,

Michael H. Harper, Jr., Secretary

Proposed amendment to Bylaws §6.2 – Executive Committee

Current wording:

The four officers of the Board serve as the Executive Committee, with the Executive Director as a non-voting member. The Board Chair conducts the meetings. Except for the power to amend the Articles of Incorporation, the Bylaws, and the Policy Manual, the Executive Committee has all of the powers and authority of the Board of Directors in the intervals between meetings of the Board of Directors. The Secretary shall be responsible for keeping the records of the Executive Committee in the form and detail requested at the time of each meeting by the Board Chair. The Board Chair is responsible for notifying the Board of any decisions that are made and may, at her or his discretion, request that the Board ratify any actions taken by the Executive Committee.

Proposed new wording (addition in red):

The four officers of the Board serve as the Executive Committee, with the Executive Director as a non-voting member. **When the Board Chair is serving a first year as Chair, the immediate past Board Chair also serves as a non-voting member to help provide continuity.**

The Board Chair conducts the meetings. Except for the power to amend the Articles of Incorporation, the Bylaws, and the Policy Manual, the Executive Committee has all of the powers and authority of the Board of Directors in the intervals between meetings of the Board of Directors. The Secretary shall be responsible for keeping the records of the Executive Committee in the form and detail requested at the time of each meeting by the Board Chair. The Board Chair is responsible for notifying the Board of any decisions that are made and may, at her or his discretion, request that the Board ratify any actions taken by the Executive Committee.