

## **Cannon Valley Elder Collegium**

### **Minutes of Board Meeting**

**November 28, 2018**

The meeting of the CVEC Board of Directors took place on Wednesday, November 28, 2018, at FiftyNorth. Members present were Dale Talley, Peg Morrison, Phil Eaves, Barbara Crouter, Ed Lufkin, Bob Speckhals, Jerry Mohrig, Joan Drenth, Dan Van Tassel, Karolyn Bertelsen, Jean Haslett, and Mary Ho. Also in attendance were staff members Rich Noer, Perry Mason, and Bill Rizzo.

1. Confirming a quorum, Chair Dale Talley called the meeting to order at 3:45 p.m.
2. Dale asked if there were any additions or corrections to the previously circulated minutes of the Board meeting of October 17, 2018. There being none, a motion to accept the minutes as presented was made, seconded, and carried.
3. Dale asked if there were any additions or corrections to the previously circulated minutes of the annual membership meeting of October 21, 2018. Jerry Mohrig asked that the word "approximately" be omitted in the introductory paragraph, as 74 was an exact number of attendees signing in at the meeting. This change being accepted, a motion to accept the minutes as corrected was made, seconded, and carried.
4. Rich noted that this has been a busy time for CVEC, with fall courses, the Executive Director Search, and the membership meeting. He thanked the team of Joan Drenth, Mary Ho, and Jean Haslett for helping him and Joan Stoesz with two mailing sessions in short succession. And he reported that he has been informed that Weitz cinema upgrades are planned for summer 2019, which may necessitate a change in the timing of the film festival.
5. Bill Rizzo reported that the rate of return for fall course evaluations was 57%, which is ahead of the return rate of 50% in the spring. He added that winter registration has begun, with 85 openings filled thus far and registration on pace with the fall term.
6. Perry Mason continued the discussion of fall term course evaluations. He noted that the lowest rate of return for any course was 19% and that the highest return rate was 84%, with the per cent returned not indicative of positive or negative evaluations. Perry said that evaluations will be shared with individual instructors and with the Curriculum Committee.

With regard to the upcoming spring term, Perry said that there are a number of prospective instructors who have not responded to messages from him regarding their courses. He will continue to follow up. As of the present time, Faribault will host four courses, three of which will be for eight weeks. If all planned

courses are held, there will be a total of thirteen, nine in Northfield and four in Faribault. Perry and the Curriculum Committee continue to look for more courses and instructors. He also reported that two high school students from Faribault have requested to teach a course from 3-5 p.m., and the Board voiced its support. Jerry noted that the Board has previously voted to allow up to three "unconventional" courses each year.

7. Bill Rizzo and Peg Morrison presented the operations and fund balances reports, adding that thus far this year the annual fundraising request has resulted in donations of \$3,410.00, with additional amounts expected. The total in 2017 was \$7,660.00. At the October 17, 2018 meeting there was some discussion regarding the amounts of money that should be kept in savings and in the Schwab accounts. The Finance Committee will discuss these issues and report back to the Board.
8. Dale reported that the Executive Committee was scheduled to interview a prospective Executive Director candidate on November 30, and she hopes to have a recommendation for a Board vote at our January 2019 meeting. Alternatively, an e-mail vote could be held at an earlier date. There was one additional candidate who met with Dale and Rich, but Dale said that this person, after consideration of other commitments, decided not to go forward with an application at this time.
9. Dale reported on the fall membership meeting, noting the high level of energy of those in attendance. She said that opening the meeting space earlier and serving pie and coffee prior to the start of the meeting seemed to be a positive change that fostered conversation among the participants. After discussion of the responses from Rich's e-mail poll of attendees, the Board agreed to continue with a fall meeting next year.
10. The meeting was adjourned at approximately 4:45 p.m. The next regular meeting is scheduled for Wednesday, January 16, 2019.

Respectfully submitted,

Mary Ho, Secretary