

Cannon Valley Elder Collegium

Minutes of Board Meeting

February 19, 2020

The meeting of the CVEC Board of Directors took place on Wednesday, February 19, 2020 at FiftyNorth. Members present were Dan Van Tassel, Barbara Crouter, Peg Morrison, Joan Drenth, Art Higinbotham, David Norman, Dale Talley, Phil Eaves, Susan Evans, and Mary Ho. Also in attendance were staff members Carol Rutz, Perry Mason, and Bill Rizzo, and Faribault Committee Co-Chair, Sue Carlson. Absent were Board members Steve Kelly, Bob Speckhals, and Karolyn Bertelsen.

1. Chair Dan Van Tassel called the meeting to order at 3:45 p.m.
2. Dan asked if there were any additions or corrections to the Board minutes of January 15, 2020. There being none, a motion was made by Dale Talley and seconded by Peg Morrison to approve the minutes as presented. Motion carried.
3. Executive Director Carol Rutz led a discussion regarding the revised Board Terms Chart, highlighting first the need for candidates for the Vice Chair and Secretary positions for the 2020-2021 elections to be held this coming summer. Susan Evans said that she was willing to be nominated for the position of Secretary, and Art Higinbotham agreed to be nominated for Vice Chair. Carol went on to say that the Publicity Committee will also need a new chair and new members, with the upcoming retirement of Chair Joan Drenth and committee members Dale Talley and Mary Ho. David Norman said that he was willing to chair the Publicity Committee, although he does travel during the year. Dale suggested that maybe this committee could benefit from co-chairs, and others were in agreement. As the Nominations Committee is also in need of a new chair for the upcoming academic year, current Nominations Committee Chair Phil Eaves was asked to give his report at this time.
4. Phil reported that the Nominations Committee has identified four candidates for nomination to Board of Director positions, and, without identifying them by name, he briefly described their backgrounds and interest in joining the CVEC Board. He went on to say that, if the decision is made to replace all 5 retiring Board members, there are some additional candidates that could be considered for nomination. As for a Nominations Committee chair, who needs to be a CVEC Board member, current Nominations Committee members will be approached and asked if they would consider joining the Board and chairing the committee. There was general agreement that the size of the Board of Directors should remain at 13, as there are multiple committees to staff and much work to be done.
5. Returning to Carol's Executive Director report, she presented and the Board approved an updated 2020-21 Calendar, which included dates for the Summer 2020 film festival. Bill Rizzo reported that the film festival committee met and had a preliminary discussion regarding possible presenters.

6. Finance and Registration Director Bill Rizzo began with the previously circulated Operations report, which, he said, had no surprises. Moving on to the Fund Balances report, he noted that the Schwab deposit included funds needed to pay for upgrades at the Nygaard Theater at the Northfield Retirement Community and that approximately \$30,000.00 remains unspent in the Dekker Fund. Lastly, Bill reviewed the CVEC Registration Summary Winter 2020, and reported that so far there are 60 registrations for Spring courses.
7. Curriculum Director Perry Mason said that he has sent 82 invitations to potential instructors, and has received only 7 definite “no” responses. Looking ahead to Fall 2020 and Winter 2021, Perry reported that he has 11 Fall courses (aiming for 15), 7 Winter courses, and 1 course that could be offered in either term. Thus far he has no commitments for Spring 2021. Perry went on to say that he is planning to work with Board members to plan and host a reception for retiring faculty from St. Olaf and Carleton, with a tentative date of June 24, 2020 at the Village on the Cannon Library. He said that there are 9 faculty retiring from St. Olaf and 2 from Carleton, and that the reception will include some current CVEC instructors and Board members.
8. Publicity Committee chair Joan Drenth reported that Annie Kramer has started as volunteer mailing coordinator. Joan will meet with David Norman to review the duties of the Publicity Committee chair. Dale Talley said that the Board should definitely plan to honor long time CVEC volunteer mailing coordinator, Joan Stoesz, at the Annual Meeting in October. Board members were in agreement.
9. There being no further business, the meeting was adjourned at 4:35 p.m.

The next meeting is scheduled for Wednesday, March 18, 2020 at 3:45 p.m. at FiftyNorth.

Respectfully submitted,

Mary Ho, Secretary