

Cannon Valley Elder Collegium Board Meeting 2020-2021 Academic Year

3:45 PM, Wednesday, 21 April 2021
Via Zoom Video Conference, Carol Rutz, Hosting

Members Present: Barbara Crouter, Sue Evans, Carol Rutz, David Norman, Colleen Vitek, Jill Ballard, Perry Mason, Peggy Sheldon, Bob Nyvall, Dan Van Tassel, Bill Rizzo, Art Higinbotham, Nicole Barnette, Dan Sullivan

Members Absent: Karolyn Bertelsen, Steve Kelly, David Peterson

1. The meeting was called to order at 3:50 PM by Board Chair, Dan Van Tassel.

2. The minutes for the March 2021 Board Meeting were presented and approved without changes.

3. Staff Reports:

a. Carol Rutz, Executive Director

Dan Sullivan was proposed as the new Curriculum Director. He has been interviewed and is eager to begin. “We have lucked out again”, says Dan Van Tassel. The Board voted unanimously to approved Dan Sullivan. Perry Mason indicated with a strong endorsement that he is very pleased with the choice of this fine new Curriculum Director. Dan Sullivan was welcomed into the meeting and Board members introduced themselves. Dan is currently shadowing Perry and will assume the full responsibility as Director on July 1, 2021.

Carol introduced the topic of the September Annual Meeting and asked for volunteers to form a task force to look into options for the meeting: in person or online; if in person, where; should pie be served; should we offer a hybrid model with Zoom available? Karolyn, Barbara, and Peggy agreed to serve on this special task force and will prepare a survey for all CVEC members to indicate their preferences.

Bob Nyvall asked when we might be able to meet in person for Board meetings.

b. Perry Mason, Curriculum Director

Perry presented the Roster of classes for Fall, 2021. There are currently eight courses ready to be offered that represent a nice variety of subjects. One of the eight will only occur this Fall Term if the class can meet in person. Additional Fall classes may still be proposed. The pandemic has cost us some instructors and about 100 registrations. We aim for fifteen courses, but have't been able to find that many Zoom instructors. Ten courses are currently under consideration for Winter Term, several of those indicating the desire for in-person settings. Perry is looking into possible venues for classes this fall and this winter. What conditions and limitations should be imposed upon student registrations? Do we require vaccinations for all participants? The Board will need to vote on these issues, and instructors will be given an option to weigh in on this also.

c. Bill Rizzo, Director of Registration and Finances

Bill began with the Operations Report. We are nearly to the end of our fiscal year, all income is in, and only few checks remain to be written. Carol noted that we are pretty close to budget despite the pandemic. The Fund Balances are good and we are well funded. He suggested that we coordinate the two reports as to cut off dates. He and Nicole will talk about this and report at the next Board meeting.

Turning to the Spring Registration Report, Bill indicated that 25 students were turned away from five over-subscribed classes. Three scholarships were requested and granted, which is lower than normal. Though there were fewer students making a contribution with their registrations, but the donations received were good when compared to earlier years.

4. Committee Reports

a. Barbara reported that Becky Boling has agreed to serve on the Nominations Committee and proposed her name for a vote of the Board. Becky was unanimously approved and the Board is delighted to have her join us on that committee.

b. The Finance Committee will present a budget to the May Board meeting.

5. The meeting was adjourned by Dan at 5:00.

Respectfully submitted,

Susan Evans, Recording Secretary